

AGM Report

AGM 2010

February

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AGM AGENDA

1. Call to Order
2. Establish Quorum
3. Welcome
4. Approval of Minutes of AGM 2009
5. Business Rising
 - Resolution 1
6. Acceptance of Reports:
 - President's
 - Treasurer's
 - Past President's
 - Webmaster's
7. Introduction of OLBA Council, 2010
8. Incoming President's Address
9. Other Business
10. Adjournment

PRESIDENT'S REPORT

Margaret Wicklum



The year 2009 has flown by, but looking back OLBA has again accomplished a great deal on behalf of library trustees across Ontario.

It has been such a pleasure to serve as your President this past year, leading a dedicated and talented group in its efforts to improve library governance. Let me briefly remind you of your association executive, and just some of their responsibilities and achievements over the past year. An entire list of all they have done would take up at least another whole page!

Vice President/President Elect was Jane Hilton, from Whitby Public Library Board. Jane continued her work on the Organizational Development Committee, focusing on issues of membership. Jane's library was the site of the southern pilot focus group meeting in preparation for the roll out of the last phase of *Leadership by Design*.

Past President was Lynn Humfress-Trute. Lynn also served as the Southwestern Region representative and is from Middlesex County Library Board. Lynn was the editor of *Inside OLBA*, and has very graciously agreed to serve as OLBA's Secretary for 2010.

Treasurer was Frances Ryan, Sault Ste Marie PL Board who also served as the Northeastern Region representative; the money lady served us most ably.

Secretary was Ian Hunter, a volunteer member of the council, a past president of OLBA, doing his usual stellar work maintaining the OLBA website, whose feature, *Headline Stories*, is getting hundreds of hits a week. And please make a point of reading Ian's articles "Ten Things...." in *Access OLA* magazine.

Northwestern Ontario Representative was Joyce Cunningham, Fort Frances PL Board. Joyce had a starring role on one of the panels at the Libraries 2010 symposium held in September. We were very proud of Joyce, and are delighted that she was successful in the election for Vice-President, President-Elect in January. (In her spare time she chairs the OLS-North Board).

Shelagh Harris, from Richmond Hill PL Board, represents Mid Central Region and not only represents her own area of Ontario, but has taken on the added responsibility of attending the meetings of the Toronto PL Board and reporting to us. This year we said farewell to Joanne Kidd from Arnprior Public Library Board, representing the Eastern Region, but we were thrilled when Jackie Houde agreed to let her name stand for this position. Jackie is

President's Message—cont'd...

from the Cornwall PL Board and has extensive experience with the SOLS Board. Beth Pfeiffer, from Belleville PL Board, represents Central Region East and has been our Super Conference planner—coordinating the many workshops that are of interest to trustees attending this week.

With the exception of Joyce and Frances, all these people also attended the SOLS trustee council meetings to present the OLBA message to the attendees. Joyce and Frances kept us up to date on Northern issues and liaised effectively with OLS-North.

In May, I attended the OLS-North Conference in Sudbury, and together with Randee Loucks presented a workshop on **Leadership by Design** which continues into its final phase, **Networking with Our Peers**. This phase consists of a series of focus groups, five in the North and five in the South and is made possible through funding from the Government of Ontario to libraries and their associations. I strongly urge you to have your Board Chair or a designate and your CEO attend one of the workshops.

In July I served on the jury that selected the winners of the Angus Mowat award for Excellence and the Minister's Award for Innovation. The projects submitted were numerous and outstanding, ranging from digitization... to a publication put out by the homeless of Windsor in partnership with the library... to a plan for partnering with the local transit system for free ridership to the library for students over the summer... to a game of Clue with library staff as the possible perpetrators of the crime. Was it Miss Telmia Story stealing books in the stacks... Mrs. Kat A. Log stealing money from the cash drawer... or was it Paige

Turner stealing CD's from the YA lounge?

In November, OLBA held a joint meeting with the OPLA council, and I thank Bessie Sullivan and her board members for the productive evening we spent together. Also in November, Council formed the strategic direction for the next four years, spending a day with facilitators Randee Loucks and Margaret Andrewes. What would we do without these two?

Jane Hilton and I also served on the OLA Board of Directors, providing us with an excellent opportunity to interact with the professional librarians from the other divisions of OLA. As a division formed only of Trustees, we offered OLA a different perspective and I know Peggy Thomas and her council appreciated our input. Incidentally, OLA is now offering subsidies to library staff to attend OLA functions, modelled on OLBA's subsidies for Trustees to attend Super Conference.

OLBA Council is unique in having representation from every corner of the Province and because of our diversity, we are able to address public library leadership from very different perspectives. OLBA is truly a provincial organization – this gives us great credibility.

Through it all we have been supported most ably by Shelagh Paterson, Executive Director of the Ontario Library Association, and her staff, who smooth our way, answer our questions, and make our roles easier.

In conclusion, I would like to give my most heartfelt thanks to all who have made this an effective and productive year, and who make public library leadership such a terrific arena in which to work.

Margaret Wicklum

"For him that stealeth a Book from this Library, let it change into a serpent in his hand and rend him. Let him be struck with Palsy, and all his Members blasted. Let him languish in Pain crying aloud for Mercy and let there be no sur-cease to his Agony till he sink in Dissolution. Let Bookworms gnaw his Entrails in token of the Worm that dieth not, and when at last he goeth to his final Punishment, let the flames of Hell consume him for ever and aye."

Curse Against Book Stealers Monastery of San Pedro, Barcelona

MINUTES FROM AGM 2009

- 0.0 Call to order at 5:25 p.m.
- 1.0 President Lynn Humfress-Trute welcomed those present, and talked about the work of the OLBA, including trustee professional development, and the Leadership By Design program - including One Place to Look. She asked members to provide feedback to OLBA Council about the training resources being offered.
- 2.0 While it was established that there was not a quorum present for the AGM (i.e., 3% of general membership), the bylaws permitted that after a 15 minutes pause, the members present would be deemed to be a quorum.
- 3.0 Moved by Joanne Kidd, seconded by Jan Harder, that the agenda be approved as circulated. **Carried.**
- 4.0 Moved by Claudette Richardson, seconded by Margaret MacLean, that the minutes of the January 2008 Annual General Meeting be approved as amended (per attached amendments). **Carried.**
- 5.0 Moved by David Jones, seconded by Shelagh Harris, that the written reports (President's, Treasurer's, Past President's, North-eastern Councillor, Organizational Development Review) be approved as circulated. **Carried**
- 6.0 Moved by Joanne Kidd, seconded by Jan Harder, that Resolution No. 1, "Provincial Funding for Public Library Service" submitted by the Ottawa Public Library Board, be referred to the OLBA Council for further review and recommendation. *(During discussion it was mentioned that some smaller libraries are concerned that a change in the funding formula may result in less money for them coming from the province.)* **Carried.**
- 7.0 Moved that Resolutions No. 2 Literacy, No. 3 Electronic Information and Infrastructure, No. 4 French Language Collections, Services and Programs be accepted as written. Motion seconded. **Carried.**
- 8.0 Moved by John Swartz and seconded by Claudette Richardson that Resolution No. 5 ,Targeted Funding for Newcomer and First Nation Public Library Services in Public Libraries be approved. **The motion was defeated by a vote.**
- 9.0 Elections were as follows:
- Margaret Wicklum – automatic move from Vice-President/President Elect to President (one year term ends Feb. 2010)
 - Jane Hilton: acclaimed Vice-president/President elect (one-year VP term ends Feb. 2010)
 - Joyce Cunningham: acclaimed North-western Councillor (three-year term ends Jan. 2012)
 - Beth Pheiffer: acclaimed Central East Councillor (three-year term ends Jan. 2012)
 - Shelagh Harris: acclaimed councillor representing Toronto PL Board (three-year term ends Jan.2012) *Note: Toronto PLB may elect to name their own OLBA councillor.*
 - Ian Hunter: appointed Secretary by OLBA Council (one-year term ends Feb. 2010)
- Moved by Claudette Richardson and seconded by Margaret MacLean that the elections/acclamations be approved. **Carried**
- Note: the South-western Councillor position is vacant (term ends Jan. 2011) and other positions on OLBA Council were not up for election.*
- 10.0 President Margaret Wicklum thanked Lynn for her wonderful job as 2008 OLBA President. She also

thanked Beth Pheiffer and Esrick Quintyn for their work as OLBA reps for the 2009 Super Conference. Margaret asked for a volunteer to help Beth with the 2010 Super Conference, and be the lead volunteer for the 2011 Super Conference.

11.0 Margaret mentioned that she will be presenting a workshop in northern Ontario to library trustees, and that OLBA membership is up 25%.

12.0 Moved by John Swartz that the OLBA AGM be closed. Carried.

The meeting adjourned at 6.05 pm and followed by an OLBA reception for delegates, sponsored by Ken Haycock & Associates.

Business Rising from Minutes, 2009

Resolution 1. Submitted by the Ottawa Public Library Board

TOPIC: Provincial Funding for Public Library Service

Whereas the per household grant to Ontario public libraries has not been increased in more than 10 years, and

Whereas the percentage of funding responsibility for providing on-going public library service has shifted more and more to the municipal level, and

Whereas in times of economic decline, more and more citizens turn to their local public library for materials, information and support, and

Whereas a strong public library service that is jointly and equitably funded by both the municipal and provincial government sectors, collectively benefits all public libraries and citizens throughout the province:

Therefore be it resolved that the OLBA make it a program priority to advocate to the Provincial Government of Ontario to increase provincial per capita (or per household) annual operating grant funding to public libraries, and funding to the Ontario Library Service agencies, and

Be it further resolved that the formula used for any increase to the provincial per household operating grant to individual libraries be calculated on a per capita basis using the most recent provincial population figures for municipalities, and

Be it further resolved that the provincial public library program for pay equity funding be calculated in addition to any per capita operating grant program.

Background:

Following the election of the Harris Government in 1995 and the "Who Does What" public consultation on provincial-municipal responsibilities, the provincial government made a decision to eliminate the provincial government operating grants to public libraries. Up until that time the provincial government had, for many years, provided operating grants to municipal libraries on a per household basis and the rate was adjusted regularly for population changes and inflation. Beginning in the 1990s some libraries received a small amount of additional funding to help compliance with provincial pay equity legislation. A variety of project and capital grants were also available on a competitive application basis.

The Harris Government reductions were strongly opposed by the public library sector. In 1996 the operating grant was reduced by 20% and in 1997, the amount was reduced by an additional 20%. Due to continuing opposition by the public library sector, the elimination program was cancelled but it left public libraries with only 60% of the 1995 grant funding levels. Public library operating grant programs were established by formula following a program review in 1998. The grant amounts were calculated based on a rate of \$4.08 per household for urban residents and \$4.80 per household for rural areas. First Nation library grants were calculated at \$1.50 per capita. Since that time there has been no increase to the per household grant for either population changes, or inflation.

Cont'd...

In 2001, the new amalgamated City of Ottawa was created. All eleven previous municipal library systems were also amalgamated into a single library system featuring urban, suburban and rural library branches. The history of the Operating Grant to the Ottawa Public Library provides an example of how provincial operating grants have not kept pace with inflation, growth and need:

Year	Population	PROVINCIAL OPERATING GRANT	Note on Per Capita	Provincial Grant Expressed as per Capita	Note on per capita	Total OPL Operating Budget
1995	321,786	1,101,493	*	\$3.42	*	\$15,254,810
2001	791,000	1,380,328	**	\$1.75	**	\$23,054,000
2008	888,853	1,380,328	**	\$1.55	**	\$36,360,000

* Includes a small amount of funding for pay equity in addition to per household grant

** Provincial Operating Grant of \$1,308,583; pay equity grant of \$171,745

As requested by Motion at AGM 2009, Resolution 1 was deferred to OLBA council for discussion; accordingly:

**Extracted from the Minutes of OLBA Council Meeting, March 2009,
on the Topic of Resolution No. 1**

Whereas OLBA, having studied and discussed this issue;

It is moved that OLBA will recommend to their membership at the 2010 AGM, that Resolution 1, as written and presented by the Ottawa Public Library, be defeated."

Moved by Joyce Cunningham, seconded and carried.

OLBA Webmaster's Report

Ian Hunter

If you visit the OLBA website, you will see that it has a lot to offer. Besides providing the basic information about the OLBA, its programs, and its activities, it has two features of particular interest for anyone working in or for public libraries.



Leadership By Design (LBD) is an online leadership development program and a handy learning reference for library board members and library professionals. LBD will have a series of workshops this spring across Ontario to introduce its new features.

The Headline Stories archive is a collection of almost three years worth of news stories about public libraries, primarily in Canada and the United States. The stories provide valuable "lessons learned" and insight into the myriad of issues concerning public libraries. To help find topics of interest, you can use the custom "Google Search" of the website content.

If you have not visited the OLBA website, take a few moments to explore what it has to offer.

Ian Hunter

www.accessola.com/olba

"The reason why borrowed books are seldom returned is that it is easier to retain books themselves than what is inside of them."

Gilles Ménéage

Past President's Report

Lynn Humfress-Trute



The good news that goes with the Past President's position is that OLBA has yet to define the duties concurrent with the position, so I was able to insert my two-cents worth wherever I thought it was needed... sometimes to the chagrin of my co-councillors! The bad news is that because there are no specific duties, one felt an obligation to assume the role of 'fill-in', and so this became my role within OLBA council.

So in 2009, I filled in the vacant position of the South-western Region Representative, and as such, attended the SOLS Trustee Council Meetings to represent OLBA. These sessions are lively discussion groups formed by delegates from Public Library Boards throughout the region. They provide a networking opportunity in which board members may discuss leadership and governance issues as well providing an opportunity for OLBA to promote its tools and resources for sound library governance.

In addition, I filled the vacant position of editor of *Inside OLBA* – the newsletter distributed to OLBA membership and designed to keep our Membership abreast of leadership issues and governance practices throughout the sector. This position provided a wonderful, carte blanche opportunity to write about anything that was considered important under the column, "Your Say." So this year's issues included my thoughts about the 'Still Small Voice of Inside OLBA Readership' and 'What Makes a Good

Team Player.'

I served with Committee Chairperson Joyce Cunningham and fellow councillor Jane Hilton on the James Bain Medallion Awards Committee to review the applications we received from nominators who considered their candidate to be worthy and who epitomized the stringent criteria of the Award. If you will pardon a really bad pun, this was a terrifically *rewarding* experience because I was able to learn of contributions made by wonderful, public library board members to the libraries and communities within their regions. This year's recipients (yes, there were two, equally deserving candidates) clearly demonstrated the positive difference a good, library board member can make within their communities. On behalf of OLBA, I would like to heartily congratulate both of these individuals.

To conclude, I would like to say that I could never have made it through the past three years as Vice, President and Past President of OLBA council without the support of my co-councillors. These selfless volunteers give freely of their time, immense talent and energy to ensure that sound governance practices are the foundation of the leadership of Public Libraries throughout Ontario. I am honoured to have played a small part.

Stay tuned for bigger and better things from your OLBA council in 2010!

Lynn Humfress-Trute

My experience with public libraries is that the first volume of the book I inquire for is out, unless I happen to want the second, when that is out.

— *The Poet at the Breakfast Table* Oliver Wendell HOLMES (1809-1894)

Treasurer's Report

Frances Ryan



The table below shows the expenses incurred by OLBA council for the period 1 Jan 2009 to 31 Dec 2009.

These are not audited statements; they are an extract from OLA's budget, showing OLBA's allocation. OLA will be submitting audited statements for the same period at their AGM.

Expenses incurred for the program Leadership

by Design are not shown as they are allocated by OLA to Special Projects and the funds are administered by SOLS as part of the \$15 million grant awarded by the Ministry of Culture.

We are pleased to have come in under-budget in 2009.

I would like to thank OLA's Manager of Operations, Helios He, for his support and guidance throughout the year.

Frances Ryan

Statement of Expenses, OLBA 2009

EXPENSE	Annual Budget 2009	YTD Actual	Actual vs Budget %	Annual Budget 2008
Professional Development	\$ 1,200	\$ -	-	\$ -
Professional Memberships	\$ -	\$ 500	-	\$ 800
Telephone	\$ 300	\$ 27	9.0%	\$ 200
Catering	\$ 1,500	\$ 1,298	86.5%	\$ 500
Travel, etc.	\$ 20,000	\$ 20,291	101.5%	\$ 13,400
Awards	\$ 3,000	\$ 821	27.4%	\$ 700
Printing	\$ 4,000	\$ 1,537	38.4%	\$ 2,500
Supplies	\$ 200	\$ -	-	\$ 300
Delivery	\$ 1,800	\$ 1,019	56.6%	\$ 2,500
Support Services	\$ 5,000	\$ 1,452	29.0%	\$ 2,000
TOTAL EXPENSE	\$ 37,000	\$ 26,946	72.8%	\$ 22,900



www.accessola.com/olba

2010 President:
Jane Hilton

jhilton@idirect.ca

**ONTARIO LIBRARY
BOARDS' ASSOC.**

*Promoting Sound
Leadership and Good
Governance practices for
Ontario's Public Libraries*

OLBA MEMBERSHIP

Membership is inexpensive and carries many benefits:

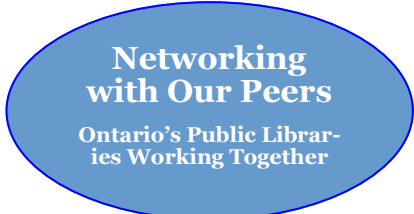
- Issues of *Inside OLBA*, a periodic newsletter containing updates and information pertinent to Board development.
- Reduced registration fees for OLA programs and professional development.
- Bursaries for new trustees to attend Super Conference.
- Updates on key issues affecting Public Library Boards via email.
- Participation in OLBA's signature *Leadership by Design* program.

How to Join:

- Trustees have a unique membership registration with OLA and you become a member of OLA and OLBA when you join. Contact the OLA office to have you board registered. Retired trustees are welcome too and can join directly on our website.
- See fee schedule and further information at:

www.accessola.com/olba

Leadership By Design



Funded through the Ministry of Culture's \$15 million investment in public libraries, *Networking with our Peers* is being launched in a series of 10, provincial area workshops that are divided into geographic clusters. Each area workshop is designed as a forum for Board Chairs and CEOs to:

- ◆ Learn about OLBA's Leadership by Design for building your public library governance knowledge and skills;
- ◆ Explore common issues with public library leaders in your immediate geographic area;
- ◆ Share library leadership initiatives and best practices to address challenges and opportunities; and
- ◆ Strengthen relationships for working together in the future.

Critical to the success of your library is strong leadership by your board and CEO, working together as partners. Pivotal to achieving this important partnership is the vital relationship between the Board Chair and the CEO. Each area workshop is offered as a strategic leadership development

opportunity for board chairs and CEOs to build a supportive network of peer library leaders in your immediate area, and contribute to securing a sound future for Provincial libraries. Each workshop runs for 6 hours and is scheduled on a Saturday for the convenience of volunteer board members.

NORTHERN ONTARIO:

1. Timmins	Travelodge	17 April
2. Thunder Bay	Waverly Branch, TB Public Library	17 April
3. Sault Ste Marie	SSM Public Library	24 April
4. Dryden	Best Western	24 April
5. Sudbury	Radisson	1 May

SOUTHERN ONTARIO

1. Smith Falls	Town Hall Council Chambers	10 April
2. Trenton	Quinte West PL	8 May
3. Collingwood	Collingwood PL	15 May
4. Oakville	Oakville PL	29 May
5. London	London East Br	5 June

Please don't miss an exciting opportunity; watch OLBA's website for more details.