

**110th ANNUAL GENERAL MEETING
of the ONTARIO LIBRARY ASSOCIATION**

June 10, 2011, 11:30 – 1:00 pm

Oakham House Conference Centre, Room SCC115
Ryerson University
55 Gould Street, Toronto

MINUTES (Approved June 8, 2012)

Presiding: Mary Ann Mavrinac, OLA President. Participants joined in-person and via teleconference.

1. Establishment of a Quorum

2. Adoption of the Agenda.

Motion 110 – 1: That the agenda for the 110th Annual General Meeting of the Ontario Library Association be approved.

Moved: Nick Ruest Seconded: Peter Rogers

Carried

3. Approval of the Minutes of the 109th Annual General Meeting, June 11, 2010.

Motion 110-2: That the minutes of the 109th OLA Annual General Meeting be approved.

Moved: David Harvie Seconded: Brian Bell

Carried

4.1 Business Arising.

There was no business arising.

4. Financial status of the Association: Paul Takala

4.1 Report of OLA 2010 Treasurer Paul Takala

4.2 Audited statements for 2010.

Motion 110-3: That the audited statements for 2010 as provided by Harris and Chong LLP be accepted.

Moved: Tammy Robinson Seconded: Jason Bird

Carried

Motion 110-4: That the firm of Harris and Chong LLP be engaged to prepare the 2011 audited statements of the Ontario Library Association

Moved: Jim Brett Seconded: Peter Rogers

Carried

5 Reports of the Presidents of the Ontario Library Association.

5.1 OLA 2010 President Mary Ann Mavrinac.

5.2 OCULA 2010 President Caroline Stewart [*Janice Mutz, OCULA President 2011 presented on Ms. Stewart's behalf*]

5.3 OLBA 2010 President Jane Hilton [*teleconference report*]

5.4 OLITA 2010 President Krista Godfrey

5.5 OPLA 2010 President Jill Nicholson

5.6 OSLA 2010 President Ruth Hall

5.7 Présidente de ABO-Franco, 2010 Christine Labelle [*teleconference report*]

6 Report of the Executive Director.

Motion 110-5: That the reports of the officers of the Ontario Library Association be received.

Moved: Peggy Thomas Seconded: Jason Bird

Carried

7 Constitutional Changes

Notice of Bylaw Amendments

Background:

'Quorum' is the number of people that must participate in order to legally transact business. This number is determined by the organization and is set in the by-law. It is necessary for organizations to periodically review quorum requirements to ensure a balance between member participation and a properly called meeting. OLA's current process makes it difficult to achieve quorum in a timely manner.

Current Bylaw 1:

Quorum of Members

23. (a) At any annual general or special meeting of the Corporation a quorum shall be constituted when the lesser of
i) 200 members in good standing and entitled to vote are present in person, or

ii) 5% of members in good standing and entitled to vote are present in person, electronically or represented by proxy. For clarity, an annual general or special meeting of the Corporation may be held by such telephone, electronic or other communication facilities as permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously, and a member participating in the meeting by those means is deemed to be present at the meeting.

If 15 minutes after the time appointed for the holding of any annual general or special meeting of members a quorum shall not be present the meeting shall be dissolved and shall stand adjourned for 15 minutes and if after 15 minutes after the reconvening of such a meeting, a quorum be not present, those members in good standing who are present in person and entitled to vote shall be deemed to be a quorum, and may transact all business which a full quorum might have done.

23 (b) At any general meeting of the Division, a quorum shall be constituted when three percent of the membership are present in person or represented by proxy at such meeting. If 15 minutes after the time appointed for the holding of any annual general or special meeting of members a quorum shall not be present the meeting shall be dissolved and shall stand adjourned for 15 minutes and if after 15 minutes after the reconvening of such a meeting, a quorum be not present, those members in good standing who are present in person and entitled to vote shall be deemed to be a quorum, and may transact all business which a full quorum might have done.

Changes presented:

Quorum of Members

23. (a) At any annual general or special meeting of the Corporation a quorum shall be constituted when the lesser of

i) ~~200~~ 100 members in good standing and entitled to vote are present in person or by proxy, or

ii) 5% of members in good standing and entitled to vote are present in person, electronically or represented by proxy. For clarity, an annual general or special meeting of the Corporation may be held by such telephone, electronic or other communication facilities as permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously, and a member participating in the meeting by those means is deemed to be present at the meeting.

If 15 minutes after the time appointed for the holding of any annual general or special meeting of members a quorum shall not be present the meeting shall be dissolved and shall stand ~~adjourned~~ recessed for 15 minutes and if after 15 minutes after the reconvening of such a meeting, a quorum be not present, those members in good standing who are present in person or by proxy and entitled to vote shall be deemed to be a quorum, and may transact all business which a full quorum might have done.

23 (b) At any general meeting of the Division, a quorum shall be constituted when the lesser of (i) 20 members in good standing and entitled to vote are present in person or by proxy, or (ii) three percent of the membership are present in person or represented by proxy at such meeting.

If 15 minutes after the time appointed for the holding of any annual general or special meeting of members of a Division a quorum shall not be present the meeting shall be

dissolved and shall stand ~~adjourned~~ recessed for 15 minutes and if after 15 minutes after the reconvening of such a meeting, a quorum be not present, those members in good standing who are present in person or by proxy and entitled to vote shall be deemed to be a quorum, and may transact all business which a full quorum might have done.

Motion 110-6: Motion: That changes as presented (indicated by strike through and underlined text) be made to OLA By-Law 1 to change the process for establishing quorum at annual or special meetings of the Corporation:

Moved: Joyce Cunningham Seconded: Tanis Fink

Carried

8 Report of the OLA Elections Action Group.

Sam Coghlan, chair of the OLA Nominations Committee reported that Karen McGrath was elected as OLA Vice-President 2011/President-Elect 2012, and Paul Takala was re-elected as treasurer for 2011 and 2012. Thanks go to Margaret Wicklum and Michael David Reansbury who had also been nominated for Vice President and Treasurer, respectively.

Motion 110-7: That the report of the Ontario Library Association Elections Action Group be accepted and all ballots cast in the elections of 2010 destroyed.

Moved: Brian Bell Seconded: Peggy Thomas

Carried

9. A look forward by 2011 President Tanis Fink.

My year ahead

Well it has been a very busy five months and I am really looking forward to the rest of my term. My role as President and also the role of the board is to champion the OLA strategic plan and move it forward. The 2010 board did an amazing job kicking off the strategic plan and now we will continue their good work.

The strategic plan has four goals and they are:

- Growing career paths and potential.
- Collaborating to extend the libraries strategic voice.
- Transforming ideas into solutions.
- Strengthening our organization.

So what will our year ahead look like.....

- The OLA board wants our association to be the go-to place for our membership. We want them to go to our web site for professional development opportunities, answers to issues that they are dealing with, and the place to network and collaborate with other libraries.
- In addition to our great conference, we are going to try to offer mini-conferences all over Ontario and try to bring people together through physical and virtual events.
- We are also looking at developing a long-term plan for the Education Institute, and implementing a new learning management system.

The 2012 conference is being planned as I speak. We have talented group of conference planners being led by Kristin Hoffmann from University of Western Ontario and Jim Brett, from University of Guelph and they are working with the OLA staff of Liz Kerr and Michelle Arbuckle.

The theme of the 2012 conference is **INNOVATION: Impact, Imagine and Innovate**. Something new for the conference that I am championing is the addition of a virtual conference enabling us to open up access to our membership. There is a Virtual Conference Dream Team led by Cynthia McKeich from Seneca College with the support of Liz Kerr and Michelle Arbuckle.

The next big initiative for the 2011 board, will be the implementation of the Technology Plan. The board realizes that technology is the key enabler for the success of our association and for the success of our strategic plan.

The IT plan was a strategic priority for 2010 and will continue to be for several years. We now have a three-year IT road map which consists of several components such as:

- strong web presence and content management
- improved OLA store e-commerce
- improved membership management
- new learning management system
- improved services for all our members
- and improved working processes for the OLA staff.

The development of the IT Plan is a reflection of the hard work of Shelagh and Helios and the OLA staff.

With this capital investment, the next three years are going to be transformational years for the OLA. We are a very strong association and we will be become even stronger.

That is my update on my year ahead, and thank you for this honour of being your 2011 President.

10. Adjournment.

Moved: Nick Ruest Seconded: Krista Godfrey