Reciprocal Borrowing Agreement

Between

***First Nation* Public Library**

And

***Municipal* Public Library**

The *First Nation* Public Library and the *Municipal* Public Library agree to provide reciprocal borrowing privileges for residents of *First Nation* and *Municipality*, effective *M/D/Y*.

Patrons will be issued a card and membership for each library system. The ID requirements for each system will be followed respective of location of application.

1. It is anticipated that borrowers from *First Nation* will have membership at his/her local library, and may apply for such, at the time of membership enrollment with the *Municipal Public Library*.

Patrons will respect the circulation procedures in effect at the lending library.

Fines must be paid with the Library system in which said fines were incurred.

1. Where *First Nation* Public Library cannot accept payment of fines that were incurred on *Municipal* Public Library’s materials; and *Municipal* Public Library cannot accept payment of fines that were incurred on *First Nation* Public Library’s materials.

Materials/items borrowed must be returned directly, to the loaning Library. In the case of borrowing from *Municipal* Public Library, material may be returned to any branch within their system. In the case of the *First Nation* Public Library, material may be returned directly to the main library.

Reserves must be picked up from the lending library and will not be forwarded to a branch of the other system.

Lost cards must be reported, immediately, to the issuing institution.

Reciprocal borrowing privileges do not extend to other library systems with which either *First Nation* or *Municipal* may establish reciprocal borrowing arrangements.

This agreement may be revised at any time if both Libraries agree to the changes. The agreement will automatically renew annually. This agreement is subject to cancellation upon three months’ written notice from either Library.

***Municipal* Public Library**

Board Chair Date

CEO Date

***First Nation* Public Library**

Councillor Date

CEO Date