

**OCULA Council Meeting**  
**November 19<sup>th</sup>, 2015**  
**OLA Office**  
**10:03 a.m. to 4 p.m.**

**Present:**

President: Shanna Pearson  
Vice President: Denise Smith (by teleconference)  
Past President: Sophia Apostol  
OCULA SC Planner: Paula Cardozo  
Councillor-at-Large: Peter Duerr  
Councillor-at-Large: Fiona Inglis  
Councillor-at-Large: Jack Young  
Councillor-at-Large: Sharon Munro  
Co-Editor-in-Chief: Elizabeth Yates  
OCULA Librarian in Residence: Chris Landry

**OLA staff:**

OLA Executive Director: Shelagh Paterson  
Manager, Member Services: Beckie MacDonald  
Manager, Operations: Stephanie Pimentel  
Web and IT Co-ordinator: Brian Pudden

**Regrets:**

OCULA SC Planner: Jeannie An  
Councillor-at-Large: Jessica Samuels

Guest: Jane Hilton, OLA President 2015

Minutes by: Sharon Munro

The following are items of business discussed at the OCULA Council meeting on September 21st, 2015.

**Welcome and declaration of conflict of interest:**

Shanna welcomed everyone to the OCULA Council meeting and introduced Jane Hilton, OLA President for 2015. Jane gave an overview of some of the highlights of her past year as President. She noted that Shanna had given an outstanding presentation to the OLA Board about OCULA Council's activities over the past year. Shanna explained the declaration of conflict of interest and asked if this applied to anyone present. One OCULA Council member noted that he had nominated a colleague for the OCULA Special Achievement Award and would leave the room when the Award was discussed by Council members.

**New Business Arising/Updates:**

Shanna noted that this was her last Council meeting as OCULA President and thanked everyone on Council for all of their work over the past year. Council members reciprocated by thanking Shanna for everything that she has done over the past year as OCULA Council President. Paula has moved out of province to a new position and will not be able to serve as Super Conference Co-planner for the college sector next year. Shanna put a PowerPoint presentation together for the June OLA Board meeting entitled: "OCULA – 2015 Council activities". The presentation emphasized OCULA Council's four strategic priorities and gave an overview of OCULA Council projects, activities and events. OCULA Council recently sent a letter of support to the librarians at McMaster University. Shanna will be attending Library Day at Queen's Park on November 25<sup>th</sup>.

**New Librarian Residency Award:**

A press release about the New Librarian Residency Award has been sent out. Chris Landry gave an update about the various projects that he has been involved in to date as New Librarian Resident at OCAD University.

**OCULA Spring Conference:**

A committee was struck to organize the OCULA Spring Conference.

**OCULA Spring Dinner:**

A committee will be struck in February to organize the OCULA Spring Dinner.

**OCULA Fall Event:**

The OCULA Fall Event went very well. It was the first virtual conference held by OCULA and Michael Rogowski was thanked for all of his technological expertise and help for the conference. The speakers were excellent. The expenditures were minimal for the conference. Suggestions were made for possible improvements for the next virtual conference and these will be followed up on by the committee for next year's event.

**Lightning Strikes Award:**

Nine submissions have been received, which is an increase from last year.

**OCULA Special Achievement Award:**

The member of OCULA Council who nominated a colleague for this Award left the room whilst OCULA Council discussed the Award. The winner was declared by acclamation.

**OCULA and Lifetime Achievement Award:**

A winner was chosen for the *OCULA and Lifetime Achievement Award*.

**Information Briefs:**

All of the authors of the current Information Briefs have been contacted and all updates and revisions have been made to the Briefs.

**InsideOCULA:**

The *InsideOCULA* team will be downsizing production from nine issues a year to five issues as this will be much more sustainable from a workload and content perspective. Issues will be published in February, April, July, October and December. The *InsideOCULA* editorial team is loading its own content in *Open Shelf* and this is going well.

**OCULA Super Conference planners update:**

Early bird registration for the OLA Super Conference will be open until December 18<sup>th</sup>. Wab Kinew, host of programming on CBC Television and Radio, will be the OLA Keynote Speaker. Caroline Haythornethwaite, faculty member at the iSchool@UBC: School of Library, Archival and Information Studies, will be the Spotlight Speaker for OCULA. There were one hundred submissions for OCULA sessions this year, up from sixty sessions last year and there were seventy poster submissions. Paula Cardozo has to step down as OCULA's Super Conference Co-planner for the college sector because she is now working in another province. Jenn Peters will complete Paula's term. Courtney Lundrigan will be OCULA's Super Conference Co-planner for the university sector.

**Treasurer's Report:**

OCULA's financial situation looks good and a full report will be given at the OCULA Annual General Meeting at the OLA Super Conference.

**OCULA New Librarian Residency Award Fundraising Committee:**

Work continues to identify potential sponsors for the New Librarian Residency Award. Shanna will take the lead on this committee in 2016 and will be assisted by Denise. Another Council member for this committee will be identified at the next OCULA Council meeting.

**OCULA Budgeting for 2016:**

Stephanie Pimentel reviewed the OCULA budget for 2016 with OCULA Council members.

**OCULA Ambassador Communications and Volunteer Coordination:**

The Ambassador program is working well. A comprehensive information package is being put together for the Council member who will be coordinating this program next year.

**OCULA Editorial Team:**

All is going well with the OCULA Editorial Team.

**Council nominations:**

Two candidates have been put forward for OCULA VP/President-elect. There are four candidates for the two Councillor-at-Large positions, so elections are being held in early December.

**OLA Governance Review Committee:**

The structure and processes within the Ontario Library Association have been reviewed over the past year and an orientation session has been implemented for OLA Board members. The job description for the Executive Director of OLA has been completed. All of the policies will be put on the OLA website when they have been completed.

**OLA Board Update:**

An OLA Board meeting will be taking place the week of November 23<sup>rd</sup>. OCULA Council members have submitted nine Terms of Reference for OCULA committees and an update about the New Librarian Residency Award to the OLA Board. Discussion will be taking place about the federation of library responsibility. There will also be discussion about OLA Awards. A draft 2016 calendar of Council and Board meetings has been put together. OLA Board members are participating in Library Day at Queen's Park on November 25<sup>th</sup>.

**OLA Revenue Development Committee:**

The OLA Revenue Development Committee will be submitting a report to the OLA Board. The Committee is looking at a fund development program and at the re-branding of the OLA Store.

**OCULA Knowledge Management Committee:**

OCULA Council will be updating its documents in the OLA Community website and work is being done on additional revisions to the OCULA Council Manual.

**OCULA Strategic Voice Committee:**

The OCULA Call for Action form has been made into a Google survey which will be put on the OCULA website. A letter of support has been sent to McMaster librarians.

**Update – surveying our members:**

A draft of a survey of OCULA members was discussed at OCULA Council. Some revisions were suggested and will be incorporated into the survey. The survey will be sent out to OCULA Council members early next year.

**Review draft OCULA website:**

The new OCULA website was discussed and procedures outlined for any additions or changes.

The OCULA Council meeting adjourned at 4 p.m..