

OLBA Vice-President/President Elect

The Vice-President is Year 1 of a 3-year commitment to the OLBA (VP, President/Past President) and a 2-year commitment to the OLA Board. This first year requires you to:

- Attend OLBA meetings (Minimum 4 per year). These meetings are currently virtual due to the pandemic and are scheduled on Saturdays.
- Serve as an OLA Board member (Minimum 4 meetings per year). These meetings are currently virtual due to the pandemic and are scheduled on weekdays during business hours.
- Attend the OLBA and OLA AGM's
- Attend annual OLA Super Conference. This years Super Conference is virtual however in normal years it is held in downtown Toronto. Cost of registration is covered for VP, all expenses (travel, hotel, per diem if needed, registration) are covered for President.
- Approximately 10 hours per non-meeting month spent on other activities/events/responsibilities. Availability across flexible days/hours inclusive of evenings and weekends

The OLBA VP/President/Past President will have strengths in the following areas:

- Strategic Leadership
- Accountability
- Relationship building
- Best Practices and Continuous Learning

VP/President/Past President Role:

- Support the OLA and OLBA's mission, vision, and values.
- Guide the organization towards a sustainable future by establishing the strategic direction and achieving strategic goals.
- Provide guidance and support to the OLA Executive Director through the OLBA President.
- Attend activities and events sponsored by the OLBA whenever possible.
- Advocate in the best interest of Ontario Public Library Board members.
- Act as a media spokesperson, when required, about matters pertaining to public library board governance
- Fiduciary duties to both the OLBA and OLA
- Continue to build our relationship with our partners in library board support space, Ontario Library Service, and the Federation of Ontario Public Libraries.

Knowledge and Skills

- Significant experience in the Public Library Board space
- Working knowledge of the Public Libraries Act and related sections of the Municipal Act
- Strong critical thinking and conceptual skills to think and plan strategically and the ability to translate this into practical and feasible plans
- Working knowledge of financial and accounting procedures
- Exceptional ability to interact and build positive relationships with diverse stakeholders and library support organizations

- Demonstrated knowledge of Equity & Inclusion, Anti-oppressive practice and Anti-Black racism
- Demonstrated ability to work effectively with people from a diversity of backgrounds and social locations (Social locations are defined by someone's race, social class, age, ability, religion, sexual orientation, and geographic location)
- Problem assessment and solving abilities; analytical, self-motivated, proactive and resourceful
- Versatility, flexibility and a willingness to work with and negotiate through ever evolving priorities
- Ability to work both independently and as a part of a larger team
- Strong oral and written communication and presentation skills
- Knowledge of governance resources in providing service to the library board community
- Knowledge of and demonstrated proficiency on computer applications including but not limited to Word, PowerPoint and Excel
- Knowledge of and demonstrated proficiency on virtual meeting applications including but not limited to Zoom, MS Team, and Amazon Chime

Additional:

- Experience and proficiency in using social media preferred
- Knowledge of current issues in the library governance space
- Interest and ability to sit on a committee to move our goals forward.
- Commitment to act in the best interest of the organization and avoid making decisions where there is a real or perceived conflict of interest.

We expect all OLBA Council members to be active and dynamic, leading, welcoming, collaborative, supportive, and dedicated.

For more information please review the OLBA Handbook linked [HERE](#).

For more information on the role of OLA Board member, click on Policy G3.3 found [HERE](#).

English (Required)

French (Asset)