



◆ Leadership ◆ Advocacy ◆ Education ◆ Communication

**2020 Annual Report of Activities and Financial
Statement**

Presented at the AGM
Tuesday February 2, 2021
Virtual

Ontario Health Libraries Association

<https://accessola.com/ohlia/>

2020 Executive Members and Appointed Members

President: Sarah Bonato

Centre for Addiction and Mental Health, Toronto

Past President: Vacant

President-Elect: Julie Waddick

Ontario Shores Centre for Mental Health Sciences, Whitby

Treasurer: Orien Duda

Windsor Regional Hospital, Windsor

Secretary: Stephanie Sanger

McMaster University, Hamilton

Continuing Education Coordinator: Caitlin Carter

University of Waterloo Library, Waterloo

Conference Planner: Carolyn Pecoskie

McGill University, Montreal

Assistant Conference Planner: Jo-Anne Petropoulos

McMaster University, Hamilton

Web Committee Chair: Stephanie Commisso

Thunder Bay District Health Unit, Thunder Bay

President's Report

It's been another eventful year in this very long journey that started over two years ago! We began January 2020 with a final vote to dissolve the Ontario Health Library Association as an independent organization in order to join the Ontario Library Association as a division. Both a majority of OHLA members and OLA members voted to support the creation of a new division. After the vote, the OHLA board discussed how to be more inclusive in order to attract new members and also how to recognize that many of our members may not work in traditional health libraries. Much thoughtful discussion and debate ensued and the board decided to explore a divisional début with a new name! After consultation with our board, the OLA board and surveying both OLA/OHLA members our name was changed to the Ontario Health Library and Information Association. We will not lose sight of our past mission and scope, but like a when a new partnership changes to a hyphenated name, our names change notes how we are both the past while preparing for the future. While many of our members work in health libraries, others also work in other settings that are not traditional libraries. Our name tweak will also hopefully attract new members that may be interested in learning more about providing health information and health information needs, even though it may not be their primary job responsibility.

This year has indeed been a busy one, and in my extended term as OHLIA President I was lucky to have such dedicated support from an enthusiastic executive team, especially from Julie Waddick, OHLIA Vice President. My other responsibilities also included working closely with OHLIA board members Julie Waddick (Vice-President), and Orien Duda (Treasurer) and OLA staff members, Shelagh Patterson and Melissa Macks to continue our transition from an independent organization to a fully affiliated division of OLA. It has been an honor to help move this initiative forward, an initiative that was insightfully proposed by previous OHLA leadership. Building upon the hard work of OHLA past presidents—who are the ones that made this endeavor possible—we have continued and continued and continues checking off/accomplishing tasks to shepherd this merger to a triumphant conclusion. This task list included:

- Several teleconference meetings with Shelagh Patterson (OLA Executive Director) and other members of her team on the timeline for the transition;
- working on drafting the new bylaws for the division;
- assisting Julie Waddick with the plan for the website migration;
- proposing a plan for the incoming council position make up for the new division;
- and mapping out a plan for OHLIA contributions to the OLA publication Open Shelf in 2021.

Julie Waddick and I also formally joined the OLA Board as our division's representatives and I also delivered a free webinar for OHLIA/OLA members on COVID-19 information sources. Nothing was accomplished alone, and I was only able to achieve so much by having the help and support of others on the OHLIA Executive and also from the OLA

team. I have been primarily working from home during the COVID-19 pandemic, and the council meetings were a much need diversion and time to connect with others.

The OHLIA mission to support health library specialists who provide information services to those in the Ontario communities is a worthy cause-- high-quality health information benefits all and helps everyone thrive. In the upcoming year I am looking forward to have a more supportive role of past president and to assist Julie with an upcoming strategic planning project for the new division. OHLIA has a promising future ahead of us and to quote James Thurber, "It's better to ask some questions than know all of the answers", the future holds much opportunity and promise for us to advance our cause by not only continuing our past initiatives, but also identifying new ones.

Respectfully yours,

Sarah Bonato
OHLIA President

Vice President Report

There is much to report for the year 2020. I'd like to begin with last year's AGM. What a busy day that Thursday was as we left our annual OHLA-sponsored lunch early in order to present an important resolution at the AGM of the Ontario Library Association (OLA). Sarah Bonato (President), Natalia Tukhareli (Past President) and myself brought forth a resolution to become the newest Division of OLA, Canada's largest library association. First hurdle of the day surmounted. They voted us in! Still remaining was our own AGM at the end of the day where another resolution would be brought forth, as well as an election. In order to make our merger official our members would need to vote for us to dissolve as an association. While we technically had to wait until all of the electronic votes were also counted, the 'unofficial' results looked good. We even had OLA representatives present at our meeting to congratulate us and welcome us in.

In the meantime, we had no idea what was to come for the rest of the year. While we were celebrating an important milestone, a global pandemic was brewing. It was not long after that schools switched to remote learning, people started working from home, and businesses closed their doors. We were in lockdown. The rest of this year has been a mix of reopening the economy, public health measures to slow the spread of the virus, and navigating this new world that now has Covid-19.

Amidst this context the Ontario Health Libraries Association kept plugging away. The whole executive team has worked hard to carry out all of the things needed to be done as a result of the merger. Sarah and I attended several OLA meetings and helped formalize some changes. For example, our new Bylaw, as well as our new name: Ontario Health Library and Information Association. The motivation for this change is to try and better reflect our now broader mandate. In addition to representing health information specialists we wish to also be the association for anyone working in or having an interest in the library sector or any setting where health information is involved. We have also been supporting the web migration of our content which will live on our new divisional section of the OLA website.

The joining of OLA is a vision that began with previous OHLIA leadership. It's over time and due to many hands working that this vision has now become a reality. 2020 was my second year serving as President-Elect (now called Vice President). I look very much forward to representing OHLIA and all of its members this year as I serve my term as President. We are so looking forward to the opportunities for growth and collaboration that lie ahead. They say that when the elephant jumps in the pool the

water rises for everyone. We sincerely hope you will experience the strength that each of us can gain by being part of a larger network of talented people with shared values and goals who work in diverse library and information sectors. We hope this benefit will also be felt by all those with health information needs in our province, from healthcare professionals in hospitals to consumers of health information in public library settings.

I want to thank the rest of the OHLIA executive team for all their hard work and dedication. I've enjoyed working with all of you immensely and look forward to continuing on this work together. I hope that we will all be able to raise a glass in person at next year's AGM.

Respectfully Submitted by

Julie Waddick

Vice President

Continuing Education Coordinator Report

OHLA coordinated three continuing education webinar events with OLA in 2020.

Developing Library Leaders

Tuesday, March 24th, 2020 @ 12 p.m.

1 hour webinar

Presenter(s): Kimberly Christmas, Manager, Innovation, Learning & Service Planning, Toronto Public Library

OHLA Member Registrants: 19

Non-OHLA Member Registrants: 6

Total Registrants: 25

Total Revenue: \$350.30

Revenue OHLA Received: \$75.15

A Crash Course on COVID-19 Information Sources

Tuesday, April 28th, 2020 @ 1 p.m.

30-minute webinar

Presenter(s): Sarah Bonato, Research, Reference, User Services Librarian, Centre for Addiction and Mental Health

OHLA Member Registrants: 77

Non-OHLA Member Registrants: 7

Total Registrants: 84

Total Revenue: \$158.20

Revenue OHLA Received: \$79.10

Legal Research 101 for Health Care Professionals

Tuesday, November 17th, 2020 @ 12 p.m.

1 hour webinar

Presenter(s): John Bolan, Head of Instructional Services, Bora Laskin Law Library, University of Toronto

OHLA Member Registrants: 27

Non-OHLA Member Registrants: 11

Total Registrants: 38

Total Revenue: \$545.00

Revenue OHLA Received: \$272.50

Respectfully submitted by

Caitlin Carter

2020 OHLA Continuing Education Coordinator

Conference Planning Team Report

Carolyn Pecoskie and Jo-Anne Petropoulos have attended the following planning meetings in preparation for the 2021 Super Conference:

February 12, 2020, 6PM-8PM (Teleconference)

- Debrief of the 2020 conference (what worked and what didn't)
- Initial discussion of OLASC 2021

March 24, 2020, 10AM-1PM (Teleconference and Slack)

- Originally intended to be a face-to-face, in-person meeting; transitioned to online due to COVID
- Conference Launch Meeting
- Brainstorm programs, sessions, and conference themes

~~April 21, 2020, 6PM-8PM (Teleconference) – CANCELLED~~

- Scheduled check-in on Call for Proposals progress
- Cancelled (updates were shared via email and Slack instead)

June 8 to 17, 2020 (Online Judging of Session Proposals on AwardForce)

- Critically analyzed all session proposals
- Each planner assigned a score to each proposal, and recommendations on which sessions to accept/reject/combine into a panel, etc.

July 21, 2020, 6PM-8PM (Amazon Chime)

- Update on Virtual/Hybrid Event, discuss session selections and next steps

September 15, 2020, 6PM-8PM (Amazon Chime)

- How to use volunteers at a virtual conference
- What we want out of a virtual career centre
- How to engage conference attendees from afar

November 17, 2020, 6PM-8PM (Zoom)

- Registration update
- Review of speaker communications and Spotlight Speaker updates
- Review of the program schedule
- Cadmium website update
- Updates re: volunteers, Career Centre, and potential High School BIPOC admission program for the 2021 Conference
- Volunteer update
- Brainstorming how to celebrate achievements and promote/support attendee health and wellness during this year's conference

December 15, 2020, 4PM-5:30PM (Zoom)

- Review of the program, addition of Tuesday to the conference schedule this year
- Speaker orientation recap, review of speaker deadlines
- Updates re: Spotlight speakers, LIVE stream, Live Chats, Career Centre
- Registration update – OLA's official announcement should be going out shortly
- Brainstorming/discussion of this year's social events

January 19, 2020, 4PM-5:30PM (Zoom)

- Review of final logistics, and planner responsibilities during the conference

February 2 to 5, 2021 (Super Conference)

- Planner meetings during conference TBD

February 9, 2021, 6PM-8PM (Zoom)

- Debrief of the 2021 conference (what worked and what didn't)
- Initial discussion of OLASC 2022

We emailed the Call for Proposals to members over the OHLIA, HSICT and CHLA/ABSC listservs with a list of suggested themes, and potential speakers were directly contacted. We also liaised with Megan Ogilvie, health reporter for the Toronto Star, who will be OHLIA's 2021 Spotlight Speaker, delivering a talk on: "Engaging readers in the age of information overload: Lessons learned from showcasing a city's trees, delving into data journalism and writing health stories during a global pandemic". We have liaised with EBSCO and Ovid to discuss potential sponsorship opportunities for the 2021 Conference, since our usual sponsored meals will not be possible for this year. OLA's official registration announcement was sent out on December 18, 2020 and will be forwarded to our usual listservs (OHLIA, HSICT, CHLA/ABSC) during the week of December 20, 2020.

The following sessions and events were organized by the conference planners for the 2021 OLA Super Conference:

Social Events

- In lieu of our usual Thursday sponsored meals, EBSCO and Ovid have been invited to sponsor online social events
- Ovid will be doing a short presentation and dinner coupons around our OHLIA AGM on Tuesday, February 2
- EBSCO will be doing a lightning talk and pre-conference breakfast on the morning of Thursday, February 4

Tuesday, February 2, 2021

- OHLIA Annual General Meeting (AGM), 3:30PM-4:00PM (on Zoom)

Wednesday, February 3, 2021

- 11:15AM-12:00PM (45 mins) Mobile applications use by medical trainees in the clinical setting
 - Karine Fournier, University of Ottawa
- 12:15PM-1:00PM (45 mins) Coping with COVID: supporting the mental health & professional practice of healthcare workers through embedded librarianship
 - Terri Rodak, Centre for Addiction & Mental Health (CAMH)
 - Sarah Bonato, Centre for Addition & Mental Health (CAMH)
- 2:30PM-3:15PM (45 mins) Research, Scanning and Tool Building all in a Special Library? We've got it "Covid-ed"!
 - Karen Lee, Ontario Medical Association
 - Brett Williams, Ontario Medical Association
 - Susan Beazley, Ontario Medical Association

Thursday, February 4, 2021

- 11:15AM-12:00PM (45 mins) Developing Clever Minds and Human Hearts: Building Future Library Leaders
 - Sandy Iverson, St. Francis Xavier University
 - Jessica Babineau, University Health Network
 - Naz Torabi, Unity Health Toronto
- 12:15PM-1:00PM (45 mins) Ahead of the Curve: Libraries as Collaboration Leaders during Covid-19
 - Thomas Biennerhasset, Michener Institute of Education at UHN
 - Juanita Richardson, Michener Institute of Education at UHN
- 1:30PM-2:15PM (45 mins) Spotlight Speaker: Megan Ogilvie: Engaging readers in the age of information overload: Lessons learned from showcasing a city's trees, delving into data journalism and writing health stories during a global pandemic
- 2:30PM-3:15PM (45 mins) LIVE: A Blueprint for Searching Preprints with a Focus on COVID-19
 - Sarah Bonato, Centre for Addiction & Mental Health (CAMH)

Friday, February 5, 2021

- 11:15AM-12:00PM (45 mins) 14,500 minutes: An education campaign to reduce research waste in an academic health sciences research cycle
 - Naz Torabi, Unity Health Toronto
 - Carolyn Ziegler, Unity Health Toronto
- 12:15PM-1:00PM (45 mins) Supporting Community Health and Well-Being During Times of Crisis
 - Shelley L. McKay, Hamilton Public Library
- 2:30PM-3:15PM (45 mins) LIVE: Supporting researchers during COVID – how Canada's data community pulled together
 - Alexandra Cooper, Queen's University
 - Sandra Keys, University of Waterloo
 - Elizabeth Hill, Western University
 - Michael Steeleworthy, Wilfrid Laurier University
 - Kristi A. Thompson, Western University
- 3:30PM-4:15PM (45 mins) Providing information services in health care during the COVID-19 pandemic: a panel discussion
 - Naz Torabi, Unity Health Toronto
 - Dean Giustini, University of British Columbia
 - Dahlal Mohr-Elzeki, McGill University Health Centre
 - Zachary Osborne, Unity Health Toronto
 - Rachel Zhao, Alberta Health Services

To replace what was previously called our annual 'Coffee Chat,' during the 2020 Super Conference we collaborated with the Career Centre for each day of the conference. Health librarians were invited to participate in Career Chats, to enable early career librarians and those interested in health librarianship to have opportunities to learn more about health librarianship. During the 2021 Conference, the Career Centre will again be offering mentoring/chat opportunities. The call for volunteers opened in mid-December. Health librarians were invited to participate along with the call for registration that was sent out on December 22, 2020. The purpose of this event is to grow our OHLIA network (especially now that OHLIA is OLA's newest division), and to extend an opportunity for participants to discuss health libraries with students and recent alumni.

It was a pleasure to be a part of the 2021 OLA Super Conference Planning Team.

Respectfully submitted by:

Carolyn Pecoskie
Outgoing* Conference Planner

Jo-Anne Petropoulos
Incoming* Conference Planner

**Due to the unusual nature of this year's online Super Conference, the majority of Conference Planners will exceptionally be continuing in these roles for an additional year, to plan for the 2022 Super Conference.*

Webmaster Report

With OHLIA (formerly OHLA) becoming a division of OLA, there is a challenge in how to switch over our content to the new divisional site. Along with other members of the OHLIA Executive Committee and an OLA representative, we have assessed our current website and discussed what we will be taking over and displaying on our new divisional site on OLA's main website. This part has been a relatively simple process and we are excited about when this process will be finalized.

One significant issue that has emerged, however, is our website archives. OHLA has had a web presence for many years, and as you can imagine, we have amassed a large number of documents. Two iterations of our website, images, and executive documents have resulted in over 3 GB of storage space on our current website host.

At this point, we will be maintaining our account with our website host during this transition. We hope that OLA will also be able to host our digital archival material in the future, but this has not yet been confirmed. As webmaster, I will be investigating alternate hosting options if this is not available.

Lastly, executive committees of OLA do not include a webmaster position; OLA has designated staff to update the divisional webpages upon request from the Executive. While I will remain on as webmaster during the website migration process, this position will cease to exist once that transition is complete.

However, we will be keeping our Twitter account as a means to directly communicate with our members. If you have a Twitter account, please follow us at @ohliacommunity (formerly @ohlacommunity) where you can be notified of news, continuing education opportunities, and more. I and the rest of the Executive will be discussing our communication strategy as a new OLA division in the coming months.

Respectfully submitted by:

Stephanie Commisso

Treasurer's Report

My duties as Treasurer for 2020 involved balancing the ledger against bank statements, making deposits/payments, managing 2019 memberships and overseeing the OHLIA Listserv.

OHLIA 2020 Membership Drive

The OLA member engagement team took over the OHLIA 2020 membership drive this year and will provide membership numbers at the OLA AGM.

OHLIA Listserv

OHLIA's listserv continues to be provided by the Canadian Health Libraries Association. Thank you to CHLA/ABSC for providing this platform and for their ongoing technical support. As members joined OHLIA they were given access to post and receive messages on this listserv. The listserv was turned over to Melissa Macks, OLA Member Engagement Officer, in December 2020. Melissa now oversees all listserv member updates and technical issues.

Financial Report

The OHLIA financial records for the term January 1 to December 31, 2020 were audited on January 8, 2021. Everything balanced properly and no discrepancies were found, aside from one outstanding cheque which has yet to clear (for \$105.00). Our account balance as of December 31, 2020 was \$11,423.22. OHLIA's finances are in good standing, with enough funds to cover all fixed and variable expenses for the next year.

In conclusion, I would like to thank the members of OHLIA for the opportunity to serve this association again and look forward to continuing my term as Treasurer for 2021.

Respectfully Submitted by
Orien Duda
OHLIA Treasurer

Ontario Health Library and Information Association

Statement of Cash Receipts and Disbursements

Jan 1, 2020 - Dec 31, 2020

Cash Balance Beginning of Year		\$16,845.33
Income		
Membership Fees *	965.00	
CE Registrations **	572.50	
Membership overpayment refund (from OLA)	90.00	
Total Income	\$1,627.50	
Expenses		
Survey Monkey	312.00	
Executive Meeting Conference Calls	581.74	
Executive Meeting Travel Expenses	0.00	
Exec Board OLASC & AGM Expenses 2020 (January)	2,749.84	
Volunteer Canada - membership	150.00	
BMS Group - liability Insurance	303.48	
Ontario Library Association (Joint Memberships)	2,520.00	
Banking Fees/Cheques	114.01	
Website (Domain Name, Webhosting & Security Wordfence)	318.54	
MLA CE Scheduling fee	0.00	
Total Expenses	\$7,049.61	
Excess Income/Loss		\$5,422.11
Ending Cash on Account as of December 31, 2020		\$11,423.22

* Includes income received in 2020 for 2020 and 2021 membership fees.

** 2019 CE revenue