

## **OCULA Award for Special Achievement**

### **Description**

The OCULA Award for Special Achievement honours exceptional achievement(s) in at least one of the following areas over the past two years:

- Service to OLA/OCULA and other library organizations.
- Research and publication in areas of academic librarianship.
- Planning and implementing a library program which serves as a model to others.

Nominees for this award may be an individual person or a group/project. When nominating a group/project, please select 1-2 individuals to receive the award on behalf of the project or group.

### **Criteria/Eligibility**

Nominees do not have to be members of OLA/OCULA to be eligible for this award.

### **Nomination Procedure**

- The nominator must be a member in good standing of OLA/OCULA.
- The nomination form can be completed
- Nominator should specify which area of Service, Research or Planning the person or group has contributed to in the application.
- The nominator must provide sufficient documented evidence of the nominee's contribution:
  - One letter of support from the nominator and up to two (2) letters from the nominee's colleagues supporting the nomination that provide specific examples of the nominee's achievement(s). The selection committee will evaluate the nomination using the rubric for the award.

It is recommend that the nominator consults with the nominee for names of colleagues knowledgeable of the nominee's work.

- Nominations will be accepted between: September – November.
- The closing date for nominations in any given year is: November 1.
- If desired, nominators may be involved in the award presentation such as creating and/or writing the presentation speech. Please indicate your interest to do so in the nomination form.

### **Selection Process**

1. Eligible applications will be assessed according to the criteria as above and any supporting the documentation.

2. The OCULA Awards Committee may request additional information from the nominee before finalizing its decision
3. The OCULA Awards Committee will present all qualified candidates to the OCULA Council for consideration. The Council will consider all potential candidates, including those nominated from the membership.
4. The presentation of the award is at the discretion of OCULA Council and is not necessarily presented on an annual basis.
5. Once the winner(s) have been chosen the OCULA Past President will contact the successful nominator. The OLA Office will contact all unsuccessful nominators.
6. Unless otherwise arranged, the OCULA Past President will also contact the successful nominee and request a photo for promotion purposes. The OLA office will later connect with the nominator and recipient(s) for award presentation logistics.

#### **Award Presentation Information**

- This award is presented at the OLA annual Super Conference at the end of the OCULA Annual General Meeting.
- The winner will be notified in advance of the award presentation.
- At the presentation, an introductory speech will be delivered outlining the achievements of the award recipient.
- The recipient will prepare a short acceptance speech.
- Guests of award recipients are welcome to attend the award presentation, however, they must be registered conference attendees or registered guests. All attendees must have a conference badge to be onsite.