

120th ANNUAL GENERAL MEETING of the ONTARIO LIBRARY ASSOCIATION

Virtual Meeting
February 22, 2021, 3pm EST

DRAFT MINUTES

Presiding: Andrea Cecchetto, OLA President, 2020

1. Welcome

Ms. Cecchetto provided a respectful and appreciative acknowledgement of the land participants have joined the virtual meeting from and welcomed members to the 120th Annual General Meeting of the Ontario Library Association.

Ms. Cecchetto advised that the AGM is conducted under rules that are contained in Bylaw #1 and in OLA Policy G.6. Members are further instructed that a motion is a formal proposal to ensure that the relevant business is raised for discussion and voting and each motion requires a mover and a seconder.

2. Establishment of a Quorum

Ms. Cecchetto declared quorum.

3. Adoption of the Agenda.

Motion 120 – 1: That the agenda of the 120th Annual General Meeting of the Ontario Library Association be approved.

Moved: Ardis Chedore Seconded: S.S. Ahmad.

CARRIED.

4. Approval of the Minutes of the 119th Annual General Meeting held January 30, 2020.

Motion 120 - 2: That the minutes of the 119th OLA Annual General Meeting be approved.

Moved: Jan Guise Seconded: Stephen Abram

CARRIED.

4.1. Business Arising.

Ms. Cecchetto reported on two items under business arising from the last AGM:

The minutes of the 119th AGM refer to the best practice of inviting new auditing firms through a Request for Proposals process every 3-5 years and that the OLA Audit Committee recommended this process be put in place for the 2020 – 21 fiscal year. Due to

the challenges imposed by the pandemic, this will be postponed to the 2021- 22 fiscal year.

Also, at the 119th AGM, the membership approved the Ontario Health Library Association as the newly constituted division of OLA. This new division, with input from OLA members has subsequently changed the name to the Ontario Health Library and Information Association to invite broader participation from the OLA membership.

5. Financial status of the Association: Janneka Guise, Treasurer, OLA

5.1. Report of OLA 2020 Treasurer

Ms. Guise reported that the COVID-19 pandemic made this a challenging year for OLA and its members and that it has been a privilege to work with the OLA Board and staff as the association navigates these difficult times. Ms. Guise noted that all meeting materials were provided in advance on the OLA web site. Noted in the Treasurer's Report and financial documents is the effect that the pandemic has had on the OLA budget. Many association events were cancelled or postponed and this affected revenues and expenses. 2020 ended with a deficit of \$11,019, but without the hard work of OLA staff securing the Canadian Emergency Wage Subsidy and many other savings, this deficit would have been much, much worse.

Ms. Guise further expressed appreciation for the ingenuity and professionalism of Stephanie Pimentel, Director of Operations in managing the budget during this incredibly difficult year. The Board of Directors continues to work very closely and collaboratively with management to ensure the growth and stability of the OLA.

Motion 120 - 3: Motion to accept the report of the 2020 OLA Treasurer.

Moved: Janneka Guise Seconded: Stephen Abram

CARRIED.

5.2. Audited statements for 2020.

Ms. Guise reported that despite this very challenging year, OLA's auditing firm, Hilborn LLP, reported that OLA's financial statements present fairly.

Motion 120 - 4: Motion to accept the OLA audited statements for 2019-20 as provided by Hilborn LLP.

Moved: Janneka Guise Seconded: Susan Kun

CARRIED.

5.3. Appointment of the Auditing firm for 2020/21

Motion 120 - 5: Motion to appoint the auditing firm of Hilborn LLP for the 2020/21 Fiscal

Year.

Moved: Janneka Guise

Seconded: Ardis Chedore

CARRIED.

6. OLA 2020 in review: the following officers of the Ontario Library Association provided a report to the membership in advance.

- OLA 2020 President Andrea Cecchetto
- OCULA 2020 President Angela Henshilwood
- OLBA 2020 President Ben Hendriks
- OLITA 2020 President Sarah Macintyre
- OPLA 2020 President Erika Heesen
- OSLA 2020 President Maureen McGrath
- ABO-Franco 2020 Présidente Hélène Carrier
- OHLIA President Sarah Bonato
- Executive Director Shelagh Paterson

Reports are posted online.

Motion 120 – 6: Motion to receive the reports of the officers of the Ontario Library Association.

Moved: Douglas Davey

Seconded: Chris Streets

CARRIED.

7. Resolutions:

Ms. Cecchetto noted that a *resolution* is a main motion that needs to be expressed formally in writing, to attach a special level of importance. Examples include a change to an OLA by-law, or endorsement of an important statement or direction. Notices to submit resolutions were sent to all members as per prescribed deadlines.

7.1 Resolution #1: Changes to OLA By-Law 5 (Ontario Library Boards' Association By-Law)

The following resolution was submitted:

Whereas By-Law 5 did not have provision for the resignation or disqualification of a Council member

And

Whereas there was no process identified to fill a vacancy on Council within a term, the following changes were proposed:

The addition of sections 4f and 4g: 4f enables OLBA to appoint a member to fill a vacancy for the remaining tenure of the term and 4g enables OLBA to declare a vacancy on council in situations where a council member is absent for 3 consecutive meetings without authorization.

Motion 120 - 7: Be it resolved that the proposed changes to By-Law 5 to allow for appointment of a member to fill a vacancy and to declare that a vacancy for council members who miss 3 consecutive meetings without authorization be accepted.

Moved: Janneka Guise

Seconded: Ardis Chedore

CARRIED

8. Report of the OLA Nominations Committee.

Ms. Cecchetto reported that OLA suspended the board and council elections for 2021 to maintain consistency and support to the association during the COVID-19 pandemic with two exceptions for OLBA and OHLIA. Ms. Cecchetto welcomed new OLA board members S.S. Ahmad who is also OLBA's new vice-president, and Kimberley Aslett who is also OHLIA's new vice-president. Ms. Cecchetto reported that elections will resume in 2021 for 2022 positions.

9. A look forward from 2020-21 President Andrea Cecchetto

Ms. Cecchetto thanked the board and division councils for their commitment in extending their terms and serving throughout 2021-2022. In addition, she thanked OLA members for continued support and engagement in the face of so much anxiety, frustration and sorrow. OLA remains a community for each other and a source of hope for our communities.

10. Adjournment.

Motion 120 – 8: Motion to adjourn the 120th OLA AGM.

Moved: Michelle Goodridge.

CARRIED.