

## Rubric for Evaluating Special Achievement Award Nominations

The OCULA Award for Special Achievement honours exceptional achievement(s) in at least one of the following areas:

- a) Service to library committees, associations or organizations that demonstrates great impact, collaboration, and mentorship
- b) Research and publication in areas of academic librarianship, especially research projects that show innovation, impact, and have been disseminated widely
- c) Planning and implementing a library program (e.g. innovative approaches to teaching, reference services, or community engagement) which demonstrates impact, collaboration, and longevity

The OCULA Award for Special Achievement will not be awarded if there are no nominations or if nominations do not meet the selection criteria.

Use the criteria below to evaluate nominations and the information submitted for the OCULA Special Achievement Award.

1. Each committee member scores alone and then they confer
2. Grant points for each level (Novice, Proficient, Exceptional) for each criterion

In the case of a tie, the final decision is to be at the discretion of the Award Committee in consultation with OCULA Council.

***\*If relevant information is not provided for a criterion of the award, assign that criteria 0 points***

**Criteria 1** - Use for a) Service to library committees, associations or organizations that demonstrate great impact, collaboration, and mentorship

Award Criteria	Novice (1 point)	Proficient (2 points)	Exceptional (3 points)
Impact	Candidate has shown limited impact (i.e. has served on only one library committee, association, etc.)	Candidate has shown active service (e.g. in a leadership capacity) and has made some impact (i.e. has served on at least a couple of library committees, associations, etc.)	Candidate has demonstrated great impact in their service to transform, improve, or elevate its mission/purpose (e.g. through extensive participation in multiple library committees, associations, councils, and/or by making significant impactful contributions within a single committee or association)
*Points out of 3: _____ (if no information provided assign 0 points)			
Collaboration	Candidate has shown limited or minimal evidence of collaboration in their	Candidate has shown moderate evidence of collaboration in their service to library	Candidate has shown evidence of leadership or substantial involvement of their service to library

	service to library committees or associations	committees or associations	committees or associations to foster and further collaboration, to transform, improve, or elevate a committee or association
*Points out of 3: _____ (if no information provided assign 0 points)			
Mentorship	The candidate has shown limited or minimal evidence of mentorship, acting in a mentoring capacity, or service as a role model in their service to library committees or associations	The candidate has shown moderate evidence of mentorship, acting in a mentoring capacity, or service as a role model in their service to library committees or associations	Candidate is actively involved in mentoring others in the profession and / or there is strong evidence that they are a role model in their service to library committees or associations
*Points out of 3: _____ (if no information provided assign 0 points)			

TOTAL: \_\_\_/9 = \_\_\_%

**Criteria 2** - Use for b) Research and publication in areas of academic librarianship, especially research projects that show innovation, impact, and have been disseminated widely

Award Criteria	Novice (1 point)	Proficient (2 points)	Exceptional (3 points)
Innovation	The research project does not investigate an innovative issue or contribute new information/practices/guidelines for the profession or academic libraries.	The research project builds on previously studied issues/practices and contributes updated or new ideas/practices/guidelines/information.	The research project investigates an innovative issue or contributes new (or under-investigated) information/ideas/practices/guidelines for academic libraries and/or the profession.
*Points out of 3: _____ (if no information provided assign 0 points)			
Impact	There is limited evidence presented of the impact of the research on academic librarianship / academic libraries	Moderate evidence has been presented of the impact of the research on academic librarianship / academic libraries	There is demonstrated high impact that the research has had on academic librarianship / academic libraries
*Points out of 3: _____ (if no information provided assign 0 points)			

Knowledge Dissemination	There is limited evidence that the research project has been disseminated throughout the academic library community (e.g. through conference presentations, publications, etc.)	There is evidence that some knowledge dissemination has occurred (e.g. few conference presentations / publications; and / or not OA)	The research project has had wide dissemination and others have built on its efforts. E.g. numerous conference presentations / publications. Also select this option especially if the researcher(s) chose to publish in an OA journal or in another OA way.
*Points out of 3: _____ (if no information provided assign 0 points)			

TOTAL: \_\_\_\_/9 = \_\_\_\_%

**Criteria 3** - Use for c) Planning and implementing a library program (e.g. innovative approaches to teaching, reference services, or community engagement) which demonstrates impact, collaboration, and longevity

Award Criteria	Novice (1 point)	Proficient (2 points)	Exceptional (3 points)
Impact	There is limited evidence presented of the impact of the program, service, or resource.	Some evidence has been presented of the impact of the program, service, or resource (e.g. anecdotal).	There is clear evidence of the high impact of the program, service, or resource (e.g. testimonials, usage statistics, etc.)
*Points out of 3: _____ (if no information provided assign 0 points)			
Collaboration	The program, service, or resource was developed by a single unit within their institution	The program, service, or resource was developed as a result of a collaboration between different libraries or units within an institution	The program, service, or resource was developed as a result of a collaboration between different libraries / institutions across Ontario (or beyond)
*Points out of 3: _____ (if no information provided assign 0 points)			
Longevity	It is unclear whether the program, service, or resource will exist beyond the current year.	The program, service, or resource will likely be maintained, but funding / staff time / etc. may be limited.	There is a clear commitment to fund, maintain, and develop this program, service, or resource for the foreseeable future.
*Points out of 3: _____ (if no information provided assign 0 points)			

TOTAL: \_\_\_\_/9 = \_\_\_\_%