

## By-law Number: 4 (OCULA)

Type: Board Governance

Approval Date:

Date for Review: When required

All divisions of the Ontario Library Association (OLA), including the Ontario College and University Library Association, are governed by By-law No. 1.

By-Law No. 4 is specific to OCULA Division.

BE IT ENACTED as a By-Law of the ONTARIO LIBRARY ASSOCIATION, as follows:

### 1. NAME

The name of the division herein constituted shall be the **Ontario College and University Library Association**, Division of the Ontario Library Association and shall hereinafter be referred to as the "**OCULA Division**" and the Ontario Library Association shall be referred to herein as the "Corporation".

### 2. PURPOSE

The purpose of the OCULA division is to foster and encourage the expansion and improvement of academic (university and college) library services in the province of Ontario through:

- a. Advocacy:
  - To be a voice for those working in or having investment in academic libraries in Ontario; to advocate for the significant role of academic libraries in contributing to user achievement and well-being.
  - To support OCULA members in their provision of information and resources and demonstrating the value of the academic libraries in their communities.
  - To interpret the academic library needs to all levels of government.
  - To extend and improve college and university libraries and library service in Ontario.
- b. Education and Research:
  - To support OCULA members in continuing education and research to foster professional development.
  - To inform the membership of developments and trends in academic library service.
  - To promote research related to effective academic libraries.
- c. Communication:

- To strengthen professional communication amongst those working in or otherwise having an interest in academic libraries in Ontario through the creation of networking and mentorship opportunities, including the sharing of professional experiences.
  - To provide opportunities for academic library staff to discuss problems and exchange ideas with others in the field.
- d. Partnerships:
- To work with the broader library community on shared issues, opportunities, and initiatives; to provide a liaison between college and university library personnel and whatever agencies or groups with which they may wish to enter into discussions or negotiations.

### **3. MEMBERSHIP**

The members of the OCULA Division are those Members in good standing of the OLA, who select OCULA as their primary or secondary division, the majority of whom are also working or residing in Ontario.

The membership of all OLA divisions shall be composed of nine regions:

- 1 Southwestern region
- 2 Central West region
- 3 Mid Central region
- 4 Central region - East
- 5 Toronto
- 6 Eastern region
- 7 Northern region – West
- 8 Northern region – East
- 9 Outside Ontario

The members of a region are those members of the Division who are either employed or live in that particular geographical area, provided however that a member cannot be a member of more than one region. When applicable, the membership region shall be tied to the place of employment, should a member live in a region different from their place of employment.

### **4. COUNCIL GOVERNANCE**

The affairs of the OCULA Division shall be managed by those elected to Council in a manner consistent with By-Law No. 1. The OCULA Division shall elect between three (3) and seven (7) At Large Representatives which meet the diverse needs of that division. Criteria of representation may involve regional seats, specific focus or topical representation, etc.

- a. The composition of the OCULA Council shall include at least:
  - The Past-President
  - The President
  - The Vice-President
  - The Executive Director (non-voting)
  
- b. OCULA Council has also determined to include in their at large representation:
  - Five Councilors-at-Large (reflecting representation from both college and universities)
  - Representative of OCULA Online Publications (Editor-in-Chief or assigned) (non-voting/non-quorum)
  - Two Super Conference planners (non-voting/non-quorum)
  - Student representative (winner of the OCULA lightning strikes award)

Provided that each of the foregoing, except for the Executive Director, are personal members in good standing of OCULA at the time of their election and throughout their term of office.

- c. The Vice-President (President-Elect) shall serve the first year after their election as Vice-President (President-Elect), the second year as President, the third year as Past-President.
- d. The term of office of a councilor is three years.
- e. A Secretary and Treasurer shall be chosen by the Council from the Councillors each year. If there is no candidate, the Council may appoint councillors-at-large to the positions.
- f. The councillors shall be appointed annually by the President to portfolios, which shall be determined from time to time by Council.
- g. If an OCULA Council member is absent for three consecutive Council meetings, without previous arrangements with the President,, , that Council member's seat becomes vacant and the remaining Council members shall forthwith declare the seat vacant and move to fill it as per [OLA Policy G4.4 "Nominations and Elections"](#)

## **6. AMENDMENTS**

Amendments to all divisional bylaws are governed by OLA Bylaw #1 and the OLA Resolutions Policy and Procedure G6.1. Resolutions are the means for any OLA member to propose action for the membership to consider. Bylaw #1 stipulates notice to members of resolution as follows:

- Notice of any by-law amendments: 30 days
- Notice of other resolutions: 7 days.

