

## By-law Number: 6 (OLITA)

Type: Board Governance

Approval Date:

Date for Review: When required

All divisions of the Ontario Library Association (OLA), including the Ontario Library and Information Technology Association are governed by By-law No. 1.

By-Law No. 6, below, is specific to the OLITA.

BE IT ENACTED as a By-Law of the Ontario Library Association, as follows:

### 1. NAME

The name of the division herein constituted shall be the **Ontario Library and Information Technology Association**, a Division of the Ontario Library Association and shall hereinafter be referred to as the "**OLITA Division**" and the Ontario Library Association shall be referred to herein as the "Corporation".

### 2. PURPOSE

The purpose of the OLITA division is to advance the planning, design, development, application, and integration of technology in the library and information environment; to examine the impact of emerging technologies on library service; and to investigate the effect of automated technologies on Ontario's libraries.

- a. **Advocacy:** To be a voice for those working in or having an interest in emerging technologies within libraries in Ontario. To support OLITA members in their provision of information and resources and demonstrating the value of library technologies in their communities. To interpret the technology needs of library staff and users to all levels of government.
- b. **Education and Research:** To support OLITA members in continuing education and research to foster professional development; to inform the membership of developments and trends in emerging technologies; to promote research related to the planning, design, development, application, and integration of technology in the library and information environment; to monitor new technology trends and applications and find ways to share that learning among the OLITA community.
- c. **Communication:** To strengthen professional communication amongst those working in or otherwise having an interest in emerging technologies within libraries in Ontario through

the creation of networking and mentorship opportunities, including the sharing of professional experiences. To provide opportunities for library staff to discuss technology issues, trends and problems and exchange ideas with others in the field.

- d. Partnerships: To work with the broader library community on shared issues, opportunities, and initiatives.

### **3. MEMBERSHIP**

The members of the Division are those Members in good standing of the OLA, who select OLITA as their primary or secondary divisions, the majority of whom are also residing or working in Ontario.

The membership of all OLA divisions shall be composed of nine regions:

- 1 Southwestern region
- 2 Central West region
- 3 Mid Central region
- 4 Central region - East
- 5 Toronto
- 6 Eastern region
- 7 Northern region – West
- 8 Northern region – East
- 9 Outside Ontario

The members of a region are those members of the Division who are either employed or live in that particular geographical area, provided however that a member cannot be a member of more than one region within the Division. When applicable, the membership region shall be tied to the place of employment, should a member live in a region different from their place of employment.

### **4. COUNCIL GOVERNANCE**

The affairs of the OLITA Division shall be managed by those elected to Council in a manner consistent with By-Law No. 1. The OLITA Division shall elect between three (3) and seven (7) At Large Representatives which meet the diverse needs of that division. Criteria of representation may involve regional seats, specific focus or topical representation, etc.

- a. The composition of the OLITA Council shall include at least:
  - The Past-President
  - The President
  - The Vice-President
  - Executive Director (non-voting)

- b. OLITA Council has also determined to include in their at large representation:
- Six Councillors-at-Large
  - Super Conference Planner(s) (non-voting/non-quorum)
  - Participation is encouraged from staff that operate within makerspaces, library programming staff, digital literacy advocates, library technicians, library IT staff, and academic library staff

Provided that each of the foregoing, except for the Executive Director, are personal members in good standing of the Division at the time of their election and throughout their term of office.

- c. The Vice-President shall serve the first year after their election as Vice- President, the second year as President the third year as Past-President.
- d. The term of office of a councillor is three years.
- e. A Secretary and Treasurer shall be chosen by the Council from the Councillors each year. If there is no candidate from the Councillors, the existing Executive Committee may appoint members-at-large to the positions.
- f. The councillors shall be appointed annually by the President to portfolios, which shall be determined from time to time by Council.
- g. If an OLITA Council member is absent for three consecutive Council meetings, without authorization by a Council resolution, that Council member's seat becomes vacant and the remaining Council members shall forthwith declare the seat vacant and move to fill it as per [OLA Policy G4.4 "Nominations and Elections"](#)

## **5. AMENDMENTS**

Amendments to all divisional bylaws are governed by OLA Bylaw #1 and the OLA Resolutions Policy and Procedure G6.1. Resolutions are the means for any OLA member to propose action for the membership to consider. Bylaw #1 stipulates notice to members of resolution as follows:

- Notice of any by-law amendments: 30 days
- Notice of other resolutions: 7 days.